

JOB DESCRIPTION

JOB TITLE: X-ray Technician

GRADE: 12

JOB CODE: 2608

DATE: 11/9/95

GENERAL FUNCTION: Under general supervision of a health officer or nursing professional, takes and develop x-ray film; and does related work as required.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

Loads x-ray film cassettes.

Takes radiographs.

Develops, fixes, washes, dries, and files x-ray film.

Prepares solutions.

Requisitions supplies and materials.

Keeps records of x-ray film, unit activities, and related records. Assists in the care and maintenance of x-ray equipment.

Assists in scheduling and arranging for x-ray clinics.

Assists in general office work.

SUPERVISION RECEIVED: Moderate supervision under standard operating procedures; incumbent occasionally can function autonomously, with supervisor available to answer questions.

SUPERVISION EXERCISED: No supervisory responsibility

JOB SPECIFICATIONS:

Knowledge and Abilities:

Knowledge of modern x-ray equipment.

Ability to cooperate and work with others.

Ability to make accurate and intelligent observations.

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Ability to adjust rapidly to working conditions.

Minimum Education, Training, and Experience Requirements: Must possess a current temporary, provisional, general or limited certificate as an X-ray Technician issued by the department for human resources.

No experience required.

The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description.